

THE NEW YEARBOOK FOR PHENOMENOLOGY AND
PHENOMENOLOGICAL PHILOSOPHY

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INSTRUCTIONS FOR AUTHORS
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AIM AND SCOPE

The New Yearbook for Phenomenology and Phenomenological Philosophy provides an annual international forum for phenomenology and phenomenological philosophy in the spirit of Edmund Husserl's ground breaking work and the extension thereof in the phenomenological tradition broadly conceived. The editors welcome the submission of manuscripts containing original research in phenomenology and phenomenological philosophy, contributions to contemporary issues and controversies, critical and interpretative studies of major phenomenological figures, investigations on the relation of phenomenology and phenomenological philosophy to the natural and human sciences, and historical studies and documents pertaining to phenomenology and phenomenological philosophy. Translations of classic and contemporary phenomenological texts are also welcome, though translators should consult with the editors in advance.

SUBMITTING A MANUSCRIPT

General Style Requirements

Please observe the following guidelines in preparing your manuscript for submission:

1. Format the document with numbered pages and standard margins, double-spaced text, use Footnotes. **All non-native English speakers need to have their text edited by a professional, native speaker editor (the NYPPP does not provide such service)**
2. NYPPP conforms to the stylistic conventions outlined in the Chicago Manual of Style, 17th ed.
3. If your manuscript is accepted, you will be asked to prepare it for publication according to the detailed requirements listed below. We strongly encourage you to follow these instructions already in your original submission.

Abstract

All submissions should include a 100-word abstract.

Ensuring a Blind Peer Review

All articles are peer reviewed. To insure the integrity of the blind peer-review we need to preserve the anonymity of authors and reviewers. Therefore when preparing your article for submission please take the following steps:

1. Remove your name entirely from the text. If you cite your own publications, be sure to substitute the word “author” for your own personal details and for the actual title of your work cited.
2. With Microsoft Office documents, author identification should also be removed from the properties for the file (see under File in Word), by clicking on the following, beginning with File on the main menu of the Microsoft application: File>Save As>Tools (or Options with a Mac)>Security>Remove personal information from the file properties on save>Save.
3. On any PDF uploaded, remove author names from Document Properties found under File on Adobe Acrobat.

Submission

All original submissions should be sent to the Editors.

Review of Submissions

All submissions are evaluated through a double-blind review process, and may include review both by editorial board members and external reviewers. Submissions for publication should be sent by email to the Editor (see publication page of this issue). The Editor will make every effort to have all submissions evaluated in a timely manner. The Editors reserve the right to make changes in the interests of clarity, brevity or uniformity of style. Confirmation of your submission will be emailed to you. The review process takes between 12 and 16 weeks.

Copyright

Copyright will be established in the name of the publisher.

Proofs

You will be sent a set of proofs to correct in due course if your paper is accepted for publication following the copyediting and typesetting process. Please be prepared to return your proofs to the Routledge copyeditor within two weeks.

PREPARING ACCEPTED MANUSCRIPTS FOR PUBLICATION

The following points are essential if your submission is accepted and you are preparing the manuscript for confirmed publication. However, we recommend that you follow these guidelines throughout the submission process, particularly if your article includes figures or artwork.

Keywords

Between 5 and 7 keywords should be provided for digital indexing.

Author's Note

A brief note modelled on this note:

JACOB KLEIN (1899–1978) received his Ph.D. from the University of Marburg (Germany) in 1922. His major work, “Die griechische Logistik und die Entstehung der Algebra,” was published in two parts in *Quellen und Studien zur Geschichte der Mathematik, Astronomie und Physik* in 1934 and 1936 (English translation, *Greek Mathematical Thought and the Origin of Algebra*, 1968). From 1938 until the time of his death he was a Tutor at St. John's College, Annapolis. From 1949 to 1958 he was Dean. He is also the author of *Commentary on the Meno* (1965) and *Plato's Trilogy* (1977). Most of his lectures and essays have been published in *Jacob Klein: Lectures and Essays* (1985).

Pagination and Spacing

Manuscripts should be formatted using double spacing, with pages numbered consecutively throughout.

Verbal Style and Spelling

Spelling: Preferred spelling follows North American spelling and punctuation, but contributors may opt to use British or Canadian standards of spelling but must stipulate this at the time of their submission. Please note that -ize spellings should be used (recognize, emphasize, organization, etc. BUT analyse, exercise, etc.). Square brackets should be used within parentheses, to indicate the major text inserted into a quotation by the author (e.g., [sic]), and should also be used to contain the citation of an original, transliterated term translated. In this case, the foreign word should not be italicized.

Numerals: Numerals are written out in full when they are ten or below, when they begin a sentence and when they are an even hundred, thousand, million, etc. But sometimes it is better to have consistency rather than follow this rule. Numbers of centuries should always be written out in full: twenty-first century; nineteenth century etc.

Numerals in references, and in particular volume numbers should be given in Arabic rather than Roman format (2 instead of II). Please use the en-dash (not hyphens) to connect numbers, e.g. “In Genesis 6:13–22 we find God's instruction to Noah.”

Possessives: For possessives of proper names ending in a (pronounced) s add ‘s, e.g., Childs's Introduction, Jones's views. The exception is for ancient names, e.g., Jesus', Moses', Barthes', Descartes' etc.

Use: focused, focusing etc., (not focussed, focussing); first, secondly, or first, second (but not firstly);

acknowledgment, judgment; analyse (but analyze in American spelling) ‘E.g.’ and ‘i.e.’ are only permissible in the body of the text if they introduce a list or are within parentheses. Likewise, please avoid ‘etc’., unless it is in a footnote. Please do not use op. cit., idem and avoid ibid. Avoid ‘f.’ and ‘ff.’ whenever possible through reference to exact pagination.

Headings

All headings should be left-aligned, and if more than one level is used should be distinguished by type style, e.g., roman for first-level head; italics for a second-level head.

Paragraph styles

Paragraph styles from Microsoft Word do not convert easily or reliably for use in other applications, and this complicates the process of editing a manuscript for publication. We therefore ask that you avoid using paragraph styles. Keep the text formatted as simply as possible. If you wish to distinguish among different levels in your article, do so simply with appropriate headings rather than with paragraph styles. Avoid automatically numbered lists. Indent extended quotations and use hanging indent for bibliographic entries, but otherwise format paragraphs consistently.

Fonts and Font Styles

Use Times (or Times New Roman) 12 pt as the font for the main text. Papers containing Greek or other non-Latin characters should be submitted both in Word and as a PDF (supplementary file). Please double-space all materials, except footnotes, which may be singled-spaced.

NB: Papers with Greek must use a Unicode Greek font, such as that available from Linguist’s Software (www.linguistsoftware.com/lgku.htm).

Captions

Every figure/image/diagram/table/equation should have a numbered caption (e.g., *Fig. 1. Description of the object*)

Use the following fonts, where required, for special purposes:

- concordances and transcripts should be set in courier;
- special symbols should be set in a symbol font (as far as possible, use only one such font throughout the manuscript);
- text in a language which uses a non-roman writing system (e.g., Mandarin, Arabic) may need a special language font (see instructions below);
- use italics to show which words need to be set in italics, NOT underlining. (This is so underlining can be used as a separate style in linguistic examples and transcripts, where needed).

Foreign Words and Phrases

In general, foreign words and phrases, both in main text and endnotes should be provided in translation, followed by the transliterated foreign word in square brackets. Non-English words should always be in italics. Thus: house [bayt]. Where essential to the text, ancient languages may be included, but should be reproduced in their appropriate fonts, followed by an English translation in parentheses, rather than transliteration.

Footnotes

Please use footnotes only. Notes should be indicated by consecutive superscript numbers in the text (using the automatic footnote feature in Word). All bibliographic information should be contained in the notes and also a separate list of references should be also be included as a supplementary file.

References

Full references must always be given the first time the author mentions a work. The author-date reference system is not used in the Yearbook. Once a full reference to a text has been provided, any subsequent reference to it should include only author surname, a short form of the title, and relevant page numbers. When abbreviations of titles or volumes will be used, whether in the notes or in the main text, the abbreviation should be indicated immediately after the first full reference (see examples under 'Books' and 'Translations': "Henceforth . . ."). If the author translates the non-English language texts him/herself or occasionally deviates from available translations, this should be indicated when citing the first non-English text or translation thereof (see example under 'Translations').

Volumes in **Husserliana** should be abbreviated as Hua, followed by Roman volume number and Arabic page reference; thus, page 55 in Husserliana VI would read: Hua VI, 55.

Where an English translation is also cited, this should read: Hua VI, 55/57 (German followed by English pagination).

In the case of **Heidegger's Gesamtausgabe**, volume numbers should be in italicized Arabic; thus, reference to page 55 of Gesamtausgabe 21 would read: GA 21, 55. (Other abbreviations may be decided by the author. An in-text reference should be enclosed in parentheses and come at the end of the relevant passage: (Hua VI, 55/57).

Books

References to books should include the author's name, title in full (in italics), place of publication, publisher, year of publication. If relevant, page numbers should follow, though without 'p.' or 'pp.'

Examples are:

Edmund Husserl, *Einleitung in die Philosophie: Vorlesungen 1922/23*, ed. Berndt Goosens, Husserliana XXXV (Dordrecht: Kluwer Academic Publishers, 2002). Henceforth cited as 'Hua XXXV' with page reference.

Adolf Reinach, *Sämtliche Werke*, ed. Karl Schuhmann and Barry Smith, 2 vols. (Munich: Philosophia Verlag, 1989).

Robert Sokolowski, *Introduction to Phenomenology* (Cambridge: Cambridge University Press, 2000), 13.

Translations

References to translations of books, chapters, and articles should also provide full bibliographic information of the original language publication.

Examples:

Edmund Husserl, *Die Krisis der europäischen Wissenschaften und die transzendente Phänomenologie. Eine Einleitung in die phänomenologische Philosophie*, ed. Walter Biemel, Husserliana VI (The Hague: Martinus Nijhoff, 1954); English translation: *The Crisis of European Sciences and Transcendental Phenomenology*, trans. David Carr (Evanston, Ill.: Northwestern University, 1970). Henceforth cited as *Crisis* with German and English page references, respectively. Wherever it has been deemed necessary, the translation has been modified without notice. Translations of all other texts are mine unless otherwise noted. [e.g., *Crisis*, 148/150 or *Hua* VI, 148/150]

Edmund Husserl, *Cartesianische Meditationen und Pariser Vorträge*, ed. S. Strasser, Husserliana I (The Hague: Martinus Nijhoff, 1950); English translation: *Cartesian Meditations: An Introduction to Phenomenology*, trans. Dorion Cairns (The Hague: Martinus Nijhoff, 1960). Henceforth cited as *CM* with original pagination, which is included in the margins of both editions. [e.g., *CM*, 3 or *Hua* I, 3]

Articles and Chapters

References to essays in an edited collection should include the author's name, title of essay, editor's name, title of volume (in italics), place of publication, publisher, year of publication, and complete page numbers. References to articles in periodicals should include the author's name, title of article, full title of periodical (in italics), volume number, year of publication (in parentheses), and complete page numbers. Where a specific passage is being cited in the first reference to the article or chapter, the complete page numbers should be followed by 'here' and the relevant page number.

Examples are:

Thomas Prufer, "Aristotelian Themes," in *Recapitulations* (Washington, D.C.: Catholic University of America Press, 1993), 6-11, here 8.

Edmund Husserl, "Wert des Lebens. Wert der Welt. Sittlichkeit (Tugend) und Glückseligkeit <Februar 1923>," ed. Ullrich Melle, *Husserl Studies* 13 (1996), 206-35.